

Navarro College Adult Education Program  
Exception to Minimum Required Hour Rule  
for Student Progress Assessment

\_\_\_\_\_  
Student Name

TABE     BEST

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
Date Tested

\_\_\_\_\_  
Class Number

\_\_\_\_\_  
Instructor Name

This student was provided with the TABE or BEST assessment prior to completing the minimum required hours of instruction for the following reason(s):

- Improved scores on High School Equivalency practice exams
- Passing scores on High School Equivalency exams
- Anticipate “stopping out” due to personal issues
- Obtained employment that conflicts with class attendance
- Other \_\_\_\_\_

\*This form is to document the decision to administer a progress assessment prior to the completion of the minimum required hours of instruction and must be present in the student’s portfolio.

**\*\*Attach a copy of this form to the Student’s Progress Form and forward to the Adult Education Office.**

\_\_\_\_\_  
Instructor Signature

\_\_\_\_\_  
Date